

April 2020

Subject: European Maintenance Manager Award (EMMA) - General Rules Competition

Dear General Assembly members,

Please find below information about the European Maintenance Manager Award (EMMA) competition. This competition is a bi-yearly activity. It's one of the EFNMS objectives to promote the awarding of prizes and distinctions relating to maintenance. The Award is sponsored and supported by the Salvetti Foundation.

A. Duration of registrations

The registrations for the Competition will start on the 15th of April 2020 and will be closed on the 31th of October 2020

B. Participation terms

Participants in the EMMA competition undertakes to complete the report/questionnaire truthfully. Participation is open to employees of maintenance departments, engineering departments and experts of service providers in the field of Maintenance and Maintenance within Facility Management organisations. Nominations are made only by the 24 EFNMS Member Societies.

C. The jury

A jury of 5 international maintenance experts evaluates the reports. Including the EFNMS chairman and 2 nominated NMS members. The chairman of the Salvetti Foundation will act as Chairman of the jury.

D. Procedure

The competition is conducted in the following steps:

Participants are getting the scope of work by the link:

<https://www.salvettifoundation.com/awards/european-maintenance-manager-of-the-year-election/>. The participant shall answer within the set time frame in the form of a report to the attention of the 5th jury member, member of the Salvetti Foundation and secretary of the EMMA competition.

E. Award ceremony

The announcement of the winner will be made during EuroMaintenance congress in Rotterdam.

The winner will receive the diploma, "European Maintenance Manager 2021" during a special EuroMaintenance dinner. He will be invited by EFNMS to attend EuroMaintenance on the date of the award ceremony.

F. Legal process

The decisions are final. Information via <https://www.salvettifoundation.com/> or the organizing maintenance association

Sincerely yours,

Cosmas Vamvalis
Chairman EFNMS

Hans van Selm
General Secretary Salvetti Foundation

Extract from Salvetti Foundation website.

The nominee shall present to the jury the following documents and/or information:

- * An actualized Curriculum Vitae, showing the various stages in his/her education, training, and work experience.
- * In the case of a maintenance manager on an industrial environment, a clear description of the role of the maintenance department and of the nominee in the whole of the organization/company he/she is employed in, with special emphasis on the role in investment procedures. If applicable a list of publications or presentations in public forums.
- * In the case of an educational or research institute a list of publications or presentations in public forums and a clear picture of developments in the field of maintenance initiated or directed by the nominee.
- * In the case of a consultancy environment a clear picture of projects initiated or directed by the nominee, indicating the results of said projects.
- * All information delivered to the jury shall be in digital form and in the English language. For publications the title, the foreword and the ISBN number will suffice. For presentations the title, summary and the name and year of the occasion (conference, symposium, or the like). All information shall be directed to the secretary of the jury.