

**CALL FOR CANDIDATES "CHAIRMAN OF EFNMSvzw"****Introduction**

In autumn 2019 the first function period of the present chairman, Mr. Cosmas Vamvalis will end. On Sep 23<sup>th</sup> 2018 the General Assembly of EFNMSvzw entrusted Reinhard Korb MFA (Austria), Nada Stanojevic DOTS (Serbia) and Darko Cafuta DVS (Slovenia) with the task to find suitable candidates for this function.

On the first meeting in 2019 the General Assembly of the EFNMSvzw will elect a new chairman for the term 2019 – 2022 from the selected and verified candidates among the members of the EFNMSvzw.

**Procedure**

In 2003 the General Assembly, based upon work from the Nomination Committee for election of chairman, developed the "Profile Requirements EFNMSvzw Chairman". This profile describes the requirements, the selection criteria, and some important tasks for the chairman. It was used for previous elections and this nomination committee will also use the same profile being:

**Profile Requirements EFNMSvzw Chairman**

Managerial capabilities:

- Demonstrated managerial capabilities

- **People management**

She/he is a manager who has the capacity to lead people in a human positive way. She/he shall be fair, flexible, positive, and open.

- **Manager**

Goals, strategy and action plans will be established. Further she/he will implement and use KPI's to monitor the progress of plans and communicate on the various aspects. The results will be shown in a balance score card. This is done with an open mind.

- **Financial**

The chairman should always be well informed about the financial state of the EFNMS and in control of all financial aspects.

- **Communication**

Her/his communication is on a high level in the Board of Directors and directly to the GA.

She/he is a person with an open mind and who has a good and natural communicative skills. Furthermore she/he is very good proficient in written and spoken English

- **Politics**  
She/he has well developed negotiation skills and knows the way in the political field and she/he is prepared to use this for the profit of the EFNMSvzw.
- **Knowledge**  
Her/his knowledge of maintenance is on a high level.
- **Dynamic**  
Her/his attitude should be dynamic straight forward.
- **Continuous improvement**  
She/he is a manager, who always is thinking of what can be improved. She/he uses the PDCA-cycle to install this in the organization. Novel ideas will be placed on the table by doing this.
- **Experience in running a federation**  
She/he is able to understand the members very well, and experience in running a society would be favourable.
- **Able to cope with differences in culture and personalities**  
She/he has the ability to work with people and societies from different cultures.

**The new chairman should have:**

- The interest for being a chairman.
- The time to do so
- The opportunity to focus on the EFNMS
- Proven her/his managing and maintenance capacities
- Is acceptable for the members
- The Chairman should not be an employee of one of the member societies.
- The Chairman does not represent any member but shall act independently to serve the general interests of the VZW and all of its members.

**Capability which will be very nice:**

- Promotes new initiatives
- Knows the way to the EU
- Shall not be active in any private owned commercial setting in the maintenance field

**Estimated total time consumption on an annual basis for the chairman:**

Board of Director's meetings	4 days
General Assembly/Board meetings	14 days
Budget and financial management	4 days
Follow up of EFNMS activities + reporting in the two EFNMS GAs	7 days
Legal matters (typical)	1 days
Public Relations (typical)	8 days
Miscellaneous	7 days
<b>Estimated total time consumption (spread of the year)</b>	<b>±45 days</b>

## Candidates

**We ask all the National Maintenance Societies to forward their nominations within March 1<sup>st</sup>, 2019.**

The application should be **sent to Mr. Reinhard Korb** by post and by e-mail (address below) and with e-mail copies to Ms. Nada Stanojevic and Mr. Darko Cafuta. The application should include:

- Curriculum vitae (CV)
- Application
- Support letter from the National Society (the chairman candidacy must be approved and supported by his/her National Maintenance Society)
- Others

*This letter is also published on the private web site of EFNMSvzw.*

*(All information given in applications received will be treated as strictly confidential.)*

### **Timetable and procedure for the election:**

1. Call for candidates from National Societies – given by national society within March 1<sup>st</sup>, 2019
2. From March 1<sup>st</sup>, 2019 until April 5<sup>th</sup> the selection of a short list of at least 3 candidates (by the nomination committee)
3. Send out information about the candidates to GA April 12<sup>th</sup>, 2019
4. Interviews of candidates the day before next GA meeting: May 11<sup>th</sup>
5. The election of the new Chairman EFNMSvzw on the GA in Paris. The candidates will be asked to present themselves.

Mr. Reinhard Korb address:

Brunnerbergstrasse 150  
AT-2380 Perchtoldsdorf  
Austria

Reinhard Korb	rkorb@korbconsulting.at
Nada Stanojevic	nstanojevic@iipp.rs
Darko Cafuta	darko.cafuta@gmail.com

Enclosure: Appendix Quotation from the constitution/ARTICLES OF ASSOCIATION  
5.3 The Chairman

**Appendix: Quotation from the constitution/ ARTICLES OF ASSOCIATION:**

**5.3 The Chairman**

Art. 70. - The Chairman shall preside over the General Assembly and the Board of Directors but does not hold voting right in the General Assembly. He shall be given the competence to act as representative of the VZW in legal and extra-legal external matters, without the need or obligation to confirm any decision or special mandate vis-à-vis third parties, without prejudice to what is stated hereafter about the interventions of the Treasurer. He shall at the same time be made competent to act with respect to the daily management and the external representation on behalf of the association in matters of import as may pertain. He shall be assisted by the Treasurer for any of the financial dealings, the accounting procedures, and the budget control.

Art. 71. - He shall be responsible for preparing the annual accounts and the annual report for adoption by the General Assembly. The Chairman shall be accountable for the Secretariat.

Art 72. - The Chairman shall give a report to the General Assembly about the activities of the VZW, its preparations, budget, quality issues – amongst which time scheduling – and the composition of reports about its ongoing activities. Furthermore, the Chairman shall also be accountable to the General Assembly for the activities of the different working groups as they pertain to expenditure and costs.

Art 73. - The Chairman shall be appointed and dismissed by the General Assembly. To that end, the General Assembly shall in due time appoint a nomination committee for the appointment of candidates and shall present its choices to the General Assembly. The Chairman shall be appointed for a period of maximum three years. He may be re-appointed twice to hold the office for the same duration.

Art 74. - In the event that the Chairman shall become indisposed to attend meetings, the Board of Directors shall appoint an Interim Chairman from amongst the members of the Board of Directors in order that the latter may on a temporary basis assume the function of the Chairman until a new permanent Chairman has been appointed.

Art 75. - The Chairman does not represent any member but shall act independently to serve the general interests of the VZW and of all of its members. However, his candidacy must be approved and supported by his own National Maintenance Society.

Art 76. - Within the limits of the budget and the allotted funds, and in the event that other opportunities should present themselves, the Chairman may receive support in the performance of his tasks by the establishment of and having recourse to working groups and/or project groups and to operations and activities assigned to other outside organisations.

Art 77. - Other extra-ordinary issues shall be dealt with in the standing rules and by-laws and in a written agreement between the VZW and the Chairman. This agreement shall be signed by the Chairman and by the Board of Directors, following approval and adoption by the General Assembly.